

How to Complete the Online AR-11 Form

Step 1 Got to <https://egov.uscis.gov/crisgwi/go?action=coa.Terms>, read through the Terms and Conditions and accept them.

Step 2 You are an international student, thus you would choose "No, this change of address is not for a US citizen."

Step 3 - Customer Information

First Name *	<input type="text" value="Alice"/>	
Middle Name	<input type="text" value="--"/>	← If you don't have a middle name, type "--" Otherwise type your middle name.
Last Name *	<input type="text" value="Alligator"/>	
I am in the U.S. as a *	<input type="text" value="Student"/>	
If "Other", please specify	<input type="text" value="n/a"/>	← If you're an F1/J1 student, then type n/a.
Country of Citizenship *	<input type="text" value="Bolivia"/>	
Date of Birth (month/day/year) *	<input type="text" value="08/11/1987"/>	- If you have OPT, your A# is located on your OPT EAD card.
'A' Number (9 numbers)	A <input type="text" value="000000000"/>	← - If you DO NOT have OPT, then you do not have an A#. Type '0' nine times as shown in this example.

Step 4 - Present Address

Present Street Address *	<input type="text" value="Alligator Alley"/>	
Present City *	<input type="text" value="Gainesville"/>	
Present State *	<input type="text" value="FLORIDA"/>	
Present ZIP Code *	<input type="text" value="32611"/>	
If above address is temporary, I expect to remain there		
Years	<input type="text" value="1"/>	← Provide an estimate of how long you will stay at this address. For example: If you signed a lease for 1 year, then write 1 year, 0 months. If your lease is for 6 months, then you write 0 years, 6 months.
Months	<input type="text" value="0"/>	

Step 5 - Last Address

Last Street Address *	<input type="text" value="Alligator Alley"/>	- If you have a previous US address, then complete this sections with that information.
Last City *	<input type="text" value="Gainesville"/>	
Last State *	<input type="text" value="FLORIDA"/>	- If you DO NOT have a previous US address, then complete this section with the same address you typed as your present address.
Last ZIP Code *	<input type="text" value="32611"/>	

Step 6 - Employer or School Information

I work for or attend school at (Employer or School name)	<input type="text" value="University of Florida"/>	Each college at UF has their own address. You may either type your college's address, or you may type the general UFIC address, which is shown in this example.
Street Address	<input type="text" value="1765 STADIUM RD"/>	
City	<input type="text" value="Gainesville"/>	
State	<input type="text" value="FLORIDA"/>	
ZIP Code	<input type="text" value="32611"/>	

Step 7 - Last entry into the US

Port of Entry into the US *	<input type="text" value="FL-Miami International Airport"/>	- This information can be found on your I-94 card (the small white card you received when you entered the US).
Approximate date of entry into the US (month/day/year) *	<input type="text" value="07/15/2012"/>	
If not a Permanent Resident, my stay in the US expires on (month/day/year)	<input type="text" value="08/22/2016"/>	- Your stay expiration date is the end date located in the first page of your I-20.

Step 8 Once you submit your AR-11, you will receive a confirmation page. Click on "Download or print your Completed Electronic AR-11 for your own records." Save the confirmation file. You do not need to e-mail it to your adviser.