

Deciding whether to apply

- Decision rubric
- **Activity** – Deconstructing a funding opportunity announcement (FOA)



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Technical Narrative

- Here's where you can shine...however....
- Don't be too jargon-y as the reviewers may be from outside your field
- Manage the page limits
- Only half the work!
- NSF (and others) will want to know:
 - Intellectual merit
 - Broader impacts

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Workplans

Can be a narrative and/or Gantt chart that describes:


- Program activities
- Who is responsible for each activity
- When each activity will take place

Templates available on OGRE website

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Workplan Example

| Components, Activities and sub-activities | Dates of Implementation | | | | Partner Institution Responsible |
|---|-------------------------|----|----|----|---------------------------------|
| LEARN - CORE FUNDING | | | | | |
| Activity 1: Gather information and create AET knowledge | Q1 | Q2 | Q3 | Q4 | |
| Task 1.1 Review literature about AET topics to include in online AET bibliography. Organize the submissions by key topic. Explore options for sharing this information. | | | | | all partners |
| Task 1.2 Complete data collection on AET systems and good practices | | | | | all partners |
| Task 1.2.1 Data collection trip to Nepal | | | | | PSU |
| Task 1.2.2 Data collection trip to Mozambique | | | | | TU, VT, UF |
| Task 1.3 Conduct gender research exercises | | | | | VT |
| Task 1.3.1 Conduct gender research exercises in Nicaragua | | | | | VT |
| Task 1.3.2 Conduct gender research exercises in Mozambique | | | | | VT |
| Task 1.4 Conduct regional activities to gather AET information | | | | | all partners |
| Task 1.4.1 Explore partnering with RUFORUM to conduct regional activities including a regional comparative research study in Africa | | | | | VT |
| Task 1.4.2 Issue a RFA to solicit proposals for case studies/cross-cutting studies on AET topics | | | | | VT |
| Task 1.4.3 Conduct and plan regional symposium at the International Food and Agribusiness Management Association in South Africa | | | | | VT, TU |



Budgets

Template will be available on OGRE website – includes automatic formulas and links for IDC rates, fringe rates, etc.

<https://www.ufic.ufl.edu/OGRE/WorkshopSeries.html>

Monitoring and Evaluation (M&E)

Example from an RFA from the Department of State:

4) Program Monitoring and Evaluation

Complete applications will include a detailed plan (both a narrative and table) of how the project's progress and impact will be monitored and evaluated throughout the project. Incorporating a well-designed monitoring and evaluation component into a project is one of the most efficient methods of documenting the progress and potential success of a program. Applications should demonstrate the capacity for engaging in impact assessments and providing objectives with measurable outputs and outcomes.

The quality of the M&E plan will be judged on the narrative explaining how monitoring and evaluation will be carried out and who will be responsible for monitoring and evaluation activities and the detailed table listing by program objectives the output and outcome-based performance indicators with baselines and yearly and cumulative targets, data collection tools, data sources, types of data disaggregation, and frequency of monitoring and evaluation

Key M&E Terms

- **Impact** – Long-term changes in economic status, health outcomes, social or political environment, etc.
- **Outcomes** – Changes in knowledge, attitudes, skills, behaviors, etc. that are needed to achieve impact
- **Outputs** – Direct results of activities, e.g., attendance, participation, distribution of materials
- **Indicators** – Specific, Measurable, Attributable, Realistic, and Timebound (**SMART**) measures of impact, outcomes, and outputs
- **Logical Framework (Logframe)** – Simple table used to map key elements of M&E at different project levels
- **M&E Framework/Plan** – Complex table used to describe how M&E will occur. Can also be in narrative form.

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Logical Framework (Logframe)

| | Narrative | Indicators | Means of Verification | Assumptions |
|-------------|-----------|------------|-----------------------|-------------|
| Goal/Impact | | | | |
| Outcomes | | | | |
| Outputs | | | | |
| Activities | | | | |

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Logframe Activity



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| | Narrative | Indicators |
|-------------|---|---|
| Goal/Impact | Decreased breast cancer morbidity and mortality in LMICs | Breast cancer morbidity and mortality rates in LMICs |
| Outcomes | <p><u>Long-term:</u> Increase in early detection of cancer</p> <p><u>Short-term:</u></p> <ul style="list-style-type: none"> - Increased awareness relating to breast cancer - Increased attendance for clinical breast examinations - Increase in breast self-examinations | <p># of cancer cases detected early</p> <p>% of participants demonstrating a 20% increase in knowledge by the end of the project</p> <p># of attendees of CBEs</p> <p># of BSEs performed</p> |
| Outputs | Women receive text messages through the mHealth program | # of text messages received by intended audience |
| Activities | mHealth program (breast health education and examination reminders via mobile phones) | # of text messages sent |

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M&E Framework/Plan

| Logframe Level | Description | Indicator | Disaggregation | Baseline Value (BV) | Endline Target | Means of Verification / Data Source | Frequency of data collection | Responsible Person(s) |
|----------------------|-------------|-----------|----------------|---------------------|----------------|-------------------------------------|------------------------------|-----------------------|
| Impact | | | | | | | | |
| Outcome (long-term) | | | | | | | | |
| Outcome (long-term) | | | | | | | | |
| Outcome (short-term) | | | | | | | | |
| Output | | | | | | | | |
| Output | | | | | | | | |

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Other possible components

- Human and Institutional Capacity Development (HICD)
- Student Engagement

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Contact Information

Support for monitoring & evaluation and budget sections of
international proposals:

Liz Poulsen | lpoulsen@ufic.ufl.edu
(352) 273-1531

Other international proposal support: ogre@ufic.ufl.edu

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