IT IS YOUR RESPONSIBILITY

1) TO MAINTAIN LEGAL IMMIGRATION STATUS

Many changes have taken place with respect to immigration regulations. One of the most important is the mandatory requirement by UFIC to report to USCIS (United States Citizenship and Immigration Services) if you should fail to maintain your legal status.

GUIDELINES FOR MAINTAINING LEGAL STATUS: F-1/J-1 degree seeking students must do the following:

- Have a valid, unexpired passport
- Attend the school authorized to attend
- Be a full-time student, completing a minimum of:
  - 12 hours – Undergraduate (Spring/Fall semesters)
  - 9 hours – Graduate (Spring/Fall)
- Refrain from unlawful employment
- Make normal progress toward completing course of study
- Have a valid I-20/DS-2019 and apply for extensions in a timely manner before the program end date
- Follow transfer procedures if coming to UF from another institution
- Request a new I-20/DS-2019 for a change of degree program

Report your address: [http://www.ufic.ufl.edu/iss/ChangeofAddress.html](http://www.ufic.ufl.edu/iss/ChangeofAddress.html) (You are required to report your U.S. address in the UF Directory and to USCIS within 10 days of arrival into the United States and each time there is a change in your address. The reported address cannot be a PO Box.)

For more information concerning legal immigration status, please visit [www.immigration.gov](http://www.immigration.gov) or [www.ufic.ufl.edu](http://www.ufic.ufl.edu).

2) TO MAINTAIN VALID INSURANCE COVERAGE

No international student in F or J non-immigrant status shall be permitted to register, or to continue enrollment, at the University of Florida without demonstrating that the student has adequate medical insurance coverage for illness or accidental injury and which includes the following minimum requirements:

- **Coverage Period**: Coverage must include the full year, including annual breaks, regardless of the student’s terms of enrollment. The policy must provide continuous coverage for the entire period the insured is enrolled as an eligible student. Payment of benefits must be renewable.
- **Basic Benefits**: Room, board, hospital services, physician fees, surgeon fees, ambulance, outpatient services, and outpatient customary fees must be paid at 80% or more of usual, customary, reasonable charge per accident or illness, after deductible is met, for in-network, and 70% or more of usual, customary, and reasonable charge for out-of-network providers per accident or illness.
- **Inpatient Mental Health Care**: Must be paid at 80% in-network or 60% out-of-network of the usual and customary fees with a minimum 30-day cap per benefit period.
- **Outpatient Mental Health Care**: Must be paid at 80% in-network or 60% out-of-network of the usual and customary fees for a minimum of 30 (preferably 40) sessions per year.
- **Maternity Benefits**: Must be treated as any other temporary medical condition and paid at no less than 80% of usual and customary fees in-network or 60% out-of-network.
- **Inpatient/Outpatient Prescription Medication**: Must include coverage of $1,000 or more.
- **Repatriation**: $10,000 (coverage to return the student’s remains to his/her native country).
Medical Evacuation: $25,000 (to permit the patient to be transported to his/her home country and to be accompanied by a provider or escort, if directed by the physician in charge).

Exclusion for Pre-Existing Conditions: First six months of policy period, at most.

Deductible: Maximum of $50 per occurrence if treatment or services are rendered at the Student Health Center; maximum of $100 per occurrence if treatment or services are rendered at an off-campus ambulatory care or hospital emergency department facility.

Minimum coverage: $200,000 for covered injuries/illnesses per accident or illness, per policy year.

Insurance Carrier must have an “A” rating or above per Part 62.14(c)(1) of Section 22 of the Code of Federal Regulations.

Policy must not unreasonably exclude coverage for perils inherent to the student’s program of study.

Claims must be paid in U.S. dollars payable on a U.S. financial institution.

Policy provisions must be available from the insurer in English.

3) TO COMPLETE CREDENTIAL REQUIREMENTS

The University of Florida requires every admitted student to provide complete academic credentials. Your academic credentials, such as transcripts, mark sheets, diploma/degree certificates are required in order to attest to the completion of specific training or education programs and to attest to your successful completion of tests and exams. Please provide an OFFICIAL transcript or mark sheets and diploma/degree certificate in the native language along with certified English translations from each institution attended.

You may not graduate from the University of Florida until all academic credentials have been provided to the Office of Admissions, 201 Criser Hall, PO Box 114000, Gainesville Fl 32611-4000

If you have already submitted the official transcript and diploma/degree certificate it is not necessary to provide another copy.

I HAVE READ AND UNDERSTAND THAT I AM RESPONSIBLE FOR MAINTAINING MY LEGAL STATUS WHILE IN THE UNITED STATES AND FOR ALWAYS CARRYING AN INSURANCE POLICY THAT IS VALID AND WHICH MEETS ALL REQUIREMENTS.

Signature: ___________________________ UFID: _____________ Today’s Date (mm/dd/yyyy): _____________

Last Name: ___________________________ First Name: ___________________________ Visa Type: ☐ F1 or ☐ J1

**UFIC STAFF USE ONLY** ** UFIC STAFF USE ONLY ** ** UFIC STAFF USE ONLY **

Student has presented:

☐ F1 I-20: Degree Seeking
☐ F1 I-20: Certificate Program
☐ J1 DS-2019

☐ Passport, Visa, I-94, & I-20 / DS-2019 with POE stamps
☐ All previous I-20s / DS-2019s (if transfer student)
☐ Approval Notice (if Change of Status applicant)

Does the student need a Continued Attendance I-20 at this time? ☐ YES ☐ NO

☐ Check-in completed by: ___________________________ ☐ I-94 notated in fsaAtlas by: ___________________________

☐ Check-in completion date: _________________________ ☐ Visa Type notated on sINU by: _________________________

The Foundation for The Gator Nation
An Equal Opportunity Institution

Rev. Aug-12