

Sample Letter
(Addressed to USCIS)

Date

Dear Sir/Madam:

I would like to request permission to work so that I may take advantage of the recreational and cultural activities here in the US. My earning will not be needed to support my family or my spouse (give his/her name).

(J-1's name) is a (J-1's degree level) in the department of (give department name) at the University of Florida. He/she is sponsored by (Give Sponsor/department), and receives \$_____ per year.

Sincerely,

Sign your name
(Print your name)